

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN SUNDANCE, CROOK COUNTY, WYOMING

Tuesday, June 7, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved

Jeff Hodge, County Sheriff, Mary Kuhl, County Treasurer, Theresa Curren, County Assessor, Tina Wood, Clerk of District Court and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

Theresa Curren, County Assessor: Held the thirty day protest period in May and met with taxpayers concerning their 2016 Notice of Assessments. Working on individual protests. Setting valuation numbers for the county to be approved by the State Board of Equalization.

Mary Kuhl, County Treasurer: Total receipts were \$4,560,403.80 and disbursements including county, boards, towns and schools were \$1,409,887.38. Number of Transactions in May were 2,868. Current Duties: Did a presentation about treasurer functions for a class of school students and an expanding business. Working on several oil company files and tax collection projects. Finished up a tax distraint on a mobile home near Sundance. Attended the Wy Co. Treasurer's Meetings in Newcastle in May and spent some time with Tyler Technology for training on I Reg, the upcoming plate issue program and enhancements to the tax assessment and tax billing modules. The counter has been busy with constituents licensing recreation and other types of vehicles. The snapshot report is done and submitted to the Wy County Commissioners Association. I prepared an article for the newspaper with information on the new license plate issue. We will be working to compile some information for the end of the year fiscal reports with the fiscal year closing June 30, 2016.

Jeff Hodge, County Sheriff: Presented the jail roster, business as usual, answered questions regarding the radio tower.

Tina Wood, Clerk of District Court: Went to Casper for a child support meeting, the State's grant funding to the County has been cut, business as usual. Courtroom benches are installed.

Linda Fritz, County Clerk: Went to all 3 high schools and discussed the election process, have been working on the budget, mailing out case management orders on Board of Equalization appeals, made 352 titles, recorded 456 documents, election filing period is over-now preparing the ballots. June will be very busy as there are a lot of statutory deadlines to meet regarding numerous duties.

Joe Baron, County Attorney: Criminal statute violations are up about 20%, had one fire case with restitution, worked with the Promotion Board on the joint powers agreement, County Attorney funding from the state will hopefully not be cut, discussed how property taxes work and the process, helped a taxpayer with a road complaint, a large property tax payment was received.

County Commissioners: Jeanne: Went to the joint ag meeting in Torrington with Sarah from the Natural Resource District to testify about the Pine Bark Beetle problem, helped with the e-cycling project. **Steve:** Spent time working on the budget with all departments and other courthouse related projects. **Kelly:** Spent time viewing some county roads.

Jeanne moved to approve the following resolutions:

RESOLUTION NO. 2016-15
FISCAL YEAR 2016 BUDGET AMENDMENT

WHEREAS Crook County adopted the Fiscal Year 2016 Budget in accordance with the Wyoming Uniform Fiscal Procedures Act; and

WHEREAS the Board of Crook County Commissioners wishes to amend the adopted budget in accordance with the same Act; and

WHEREAS, no protests were received regarding such transfer.

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

FROM: Unanticipated Revenues \$16,086.00

TO: Federal Grant Budget-SFA Grant 2015-16 \$16,086.00

Dated this 7th day of June, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }

County of Crook }

Signed or attested before me on June 7, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.
Linda Fritz, Crook County Clerk

RESOLUTION NO. 2016-16
FISCAL YEAR 2016 BUDGET AMENDMENT

WHEREAS Crook County adopted the Fiscal Year 2016 Budget in accordance with the Wyoming Uniform Fiscal Procedures Act; and

WHEREAS the Board of Crook County Commissioners wishes to amend the adopted budget in accordance with the same Act; and

WHEREAS, no protests were received regarding such transfer.

NOW, THEREFORE, BE IT RESOLVED that the following budget amendments are made.

FROM: Unanticipated Revenues \$14,449.47

TO: Fire Budget-Route Complex Fire \$4,507.27

and Mad River Complex Fire \$9,942.20

Dated this 7th day of June, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on June 7, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Steve moved for the Treasurer to transfer \$31,826.29 to Cash Reserves and \$254,161.01 to Emergency Reserves from the Flood Grant money of \$285,987.30 that has been received in Unanticipated Revenues. Jeanne seconded, all ayes, motion carried.

Upon the recommendation of Linda Fritz, County Clerk, Jeanne moved per WY ST 22-9-125 (a) (i) to direct absentee ballots be delivered to and counted by at least three (3) judges appointed for that purpose under WY ST 22-8-107 instead of the procedures specified in this chapter for the delivery of absentee ballots to the separate precincts or designated counting centers for the 2016 Primary and General Elections. Steve seconded, all ayes, motion carried.

Upon the recommendation of Linda Fritz, County Clerk, Steve moved to approve for the judges of election for the 2016 Primary and General Elections to be compensated at the rate of \$115.50 per day (for a 14 hour day) and \$8.25 per hour for travel time to deliver the ballots to the Courthouse and for members of the counting board to be compensated at the rate of \$8.25 per hour. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve the Special District Assessment Instruction and Approval Form and the Special Improvement District Assessment Request Form for Sundance Canyon Ranch Improvement and Service District. Steve seconded, all ayes, motion carried.

Jeanne moved to sign a Contract for Services with Leo Riley & Company for auditing services. Steve seconded, all ayes, motion carried.

The Board of County Commissioners is requesting bids for county property insurance for a one-year term, starting August 15, 2016. All bids must be submitted to the Crook County Commissioners, P.O. Box 37, Sundance, WY, 82729, by or before July 1, 2016 at 2:00 o'clock p.m.

The following bills were presented to the Board:

Total Wages-\$166,105.73;**AFLAC**-Insurance-\$1,508.55;**Blue Cross Blue Shield of Wyoming**-Health Insurance-\$59732.03;**Col. Life & Accident Ins. Co.**-Insurance-\$48.07;**Crook County Payroll Tax Account**-Withholding & Social Security-\$53,952.02;**Great-West Trust Company, LLC**-Deferred Compensation-\$1,750.00;**NCPERS Wyoming**-Life Insurance-\$176.00;**New York Life Insurance Company**-Life Insurance-\$656.01;**VSP**-Vision Insurance-\$742.62;**WY Department of Workforce Services**-Worker's Compensation-\$3,399.84;**Wyoming Retirement System**-Retirement-\$36,763.69;**Wyoming Educator's Benefit Trust**-Life Insurance-\$196.04;**Alex Jessen**-Meals on Inmate Transport-\$17.30;**AlSCO**-Mops, Towels & Coveralls-\$361.67;**Architectural Specialties, LLC**-Install Coiling Doors-\$5,141.24;**AT&T Mobility**-Cell Phone-\$790.14;**Big Horn Telecommunications LLC**-Changes to Caller ID-\$85.00;**Big Horn Tire Inc.**-Battery-\$299.48;**Bob Queen Spraying**-Spraying-\$920.00;**Bronze Cowboy Firearms & Gunsmithing LLC**-Sling-\$17.99;**Calvin Wolf**-May Cell Phone Reimbursement-\$25.00;**Cassidy's Seed & Feed**-Dog Food & Treats-\$53.30;**Cenex Fleetcard**-Fuel-\$87.53;**Centurylink**-E911 Services-\$949.76;**Christina R. Wood**-Mileage-\$65.88;**City of Gillette**-Water-\$6.50;**City of Sundance**-Water-\$893.67;**Civil Air Patrol Magazine**-1/18 Page Space-\$145.00;**CNA Surety**-Notary Bond-\$100.00;**Coffee Cup Fuel Stop**-Fuel-\$172.01;**Collins Communications**-Radio Repair, Wireless Mic Kit-\$1,092.87;**Combined Laboratories Facility**-Testing-\$28.00;**Contractors Supply Inc.**-Parts-\$615.66;**Crook County**-Employer Paid Benefits from Grant-\$1,820.74;**Crook County Medical Services Dist.**-Compensation of Local Registrars, Prisoner Foods & Meals-\$5,345.77;**Crook County Natural Resources District**-4th Quarter Funding-\$11,250.00;**Crook County Treasurer**-Postage-\$376.06;**Crook County Weed & Pest**-Weed Killer-\$450.53;**Custom Auto & Truck**-Parts, Repairs, Service, Tires, Labor-\$10,442.50;**Cytocheck Laboratory**-Testing-\$126.45;**Dakota Business Center**-Monthly Maintenance-\$89.40;**David E. Hull**-Fuel Pump-\$55.28;**David Osborne**-Mileage-\$36.72;**Decker's Market**-Salt & Whipping Cream-\$6.18;**Department of Health**-7th Quarter Payroll-\$14,836.09;**DOT/FHWA**-WY Flap Sand Creek Rd Project-\$46,441.17;**Double Star Computing**-Onsite Computer Service, Power Supply, Printer-\$2,879.88;**EBS Scantracker**-Platen Knob-\$30.10;**Edward Robinson**-May Cell Phone Reimbursement-\$45.00;**Environmental Systems Research Inst.**-Arcpad Maintenance-\$250.00;**Eric Stevens**-May Cell Phone Reimbursement-\$45.00;**Galls, LLC**-Shirts, Jacket & Nameplate-\$331.20;**Grimm's Pump & Industrial Supply**-Supplies-\$1,086.20;**HDR Engineering, Inc.**-D-Road Feasibility-\$779.17;**Heartland Paper Company**-Towels, Cleaner, Towels, Bags-\$275.89;**Hulett Hardware**-Supplies-\$152.25;**Inclusion Solutions, LLC**-Election Displays-\$2,600.64;**Jack's Truck & Equipment**-Fuel Sender-\$61.11;**Jason Robinson**-May Cell Phone Reimbursement-\$45.00;**Jeffrey Hodge**-May Cell Phone Reimbursement-\$45.00;**Jensen Livestock LLC**-Fire Truck Supplies-\$231.53;**Jim Brandenburg**-May Cell Phone Reimbursement-\$25.00;**Jim Gray Repair**-Handicap Ramp for Alva Polling Place-\$3,387.98;**Joseph M. Baron**-Mileage & Office Supplies-\$378.52;**Joshua Idler**-Snow Removal-\$27.00;**Junecks**-Parts & Repairs-\$64.88;**Justin Davidson**-May Cell Phone Reimbursement-\$25.00;**Karen's Delivery Co.**-Delivery Charges-\$22.00;**Kenda Huseby, NP-C**-Family Planning Clinic Hours-\$210.00;**Lenzes Printing**-Envelopes-\$28.99;**Lisa Finkey**-Court Appointed Attorney Fees-\$1,266.96;**Lyle Signs, Inc.**-Signs-\$236.54;**Mary R. Kuhl**-Mileage & Meals-\$94.32;**Max Robert Masters**-Mapping Contract & Gis Consulting-\$3,200.00;**Melanie Wilmer**-May Cell Phone Reimbursement-\$45.00;**Melissa L. Jones**-Mileage-\$75.60;**Michael R Frolander**-May Cell Phone Reimbursement, Meals & Conference Fees-\$209.49;**Michael Rogers**-May Cell Phone Reimbursement-\$45.00;**Morgan Ellsbury**-April & May Cell Phone Reimbursement-\$90.00;**Motorola Solutions, Inc.**-Radio & Access-\$4,478.13;**Mullinax Coal Sales**-Coal-\$393.12;**Neve's Uniforms & Equipment**-Case-

\$269.00;**Paetec**-Telephone-\$179.94;**Powder River Energy Corp.**-Electricity-\$4,305.17;**Powder River Office Supply, Inc.**-Office Supplies-\$1,586.98;**Quality Agg & Construction, Inc.**-J Base-\$247.94;**Quality Hardware & Supply**-Parts-\$381.29;**Quill Corporation**-Office Supplies-\$433.64;**Randy Gill**-May Cell Phone Reimbursement-\$45.00;**Range Telephone Cooperative, Inc.**-May & June Telephone & E911 Services-\$10,065.29;**Regional Health**-Morgue Use-\$422.00;**Robert's Machine & Repair**-Parts, Repairs, Work on Coroner Trailer-\$6,167.04;**Rolling Metal Sinclair**-Fuel-\$323.38;**RT Communications**-May & June Telephone & E911 Telephone-\$1,291.55;**Sam Waugh**-May Cell Phone Reimbursement-\$25.00;**Sara Fleenor**-Mileage-\$36.72;**Scott Newlin**-May Cell Phone Reimbursement-\$25.00;**Secretary of State**-Notary Renewal-\$30.00;**Security Insurance Agency Inc.**-Notary Bonds for Jailers-\$300.00;**Sundance Dillon's Hardware Inc.**-Parts & Supplies-\$144.07;**Sundance Electric Inc.**-Redo Connections on Pole & Shop Lights-\$1,637.29;**Sundance Equipment Company**-Parts-\$88.77;**Sundance Fas-Break**-Windshield Repair-\$60.00;**Sundance Plumbing**-Replace Indicator Post-\$3,492.50;**Sundance Sign & Graphics**-Office Signs-\$100.00;**Sundance State Bank**-Direct Deposit Fees-\$6.54;**Sundance Times**-Legal, Ads, Subscription-\$2,177.88;**Surveillance One**-Thermal Camera-\$27,416.40;**Ted Moline**-May Cell Phone Reimbursement-\$25.00;**The Repair Shop, LLC**-Wiper Blades & Check-\$135.50;**Thomas J Adams**-May Cell Phone Reimbursement-\$45.00;**TMS South**-Toilet Parts-\$125.27;**Todd Leimser**-May Cell Phone Reimbursement-\$45.00;**Tongue River Communications**-Jail Cable-\$74.00;**Top Office Products, Inc.**-Chair Arm Pads, Chair, Copy Charge-\$925.91;**Tower Valley Ag Supply**-Antifreeze & Gear Oil-\$139.30;**Town of Hulett**-Water-\$54.80;**Town of Moorcroft**-Water-\$70.50;**Tracy Motor Company**-Parts-\$902.28;**Troy Skeens**-May Cell Phone Reimbursement-\$45.00;**University of Wyoming Extension**-4th Quarter Salary Billing-\$6,175.50;**Urbn Law Office, LLC**-Court Appointed Attorney Fees-\$228.01;**US Post Office**-37, 160, 397, 368, 848 Box Rent-\$362.00;**US Postal Service**-Pre-Postage Envelopes-\$4,817.90;**Vilas Pharmacy**-Kleenex, Pens, Batteries, Prescriptions-\$35.10;**Visa**-Subscription, Supplies, Dues, Travel Expenses, Postage-\$5,232.16;**WACO**-Annual Dues-\$325.00;**Western Stationers**-Office Supplies, Laminating Pouch & Roller Ink-\$87.90;**Weston County Clerk**-Notary Filing Fee-\$15.00;**WPCI**-Drug Screen-\$28.50;**WY Department of Workforce Services**-Firefighters Worker's Compensation-\$804.65;**WY Retirement System**-Fireman's Retirement-\$285.00;**WYDOT-Financial Services**-Project Expenditures Brdg Arch Creek-\$147.02;**Wyoming Law Enforcement Academy**-Communications Personnel Basic-\$550.00;**Wyoming Machinery Company**-Parts-\$3,955.56;**Wyoming Police Service Dog Association**-Membership Dues-\$60.00;**Wyoming Reporting Service, Inc.**-Telephone Deposition & Exhibit Pages-\$135.90;**Zee Medical Service**-First Aid Supplies-\$123.15; **Total**-\$538,551.29

Steve moved to allow all bills as presented. Jeanne seconded, all ayes, motion carried. A complete, detailed listing of the monthly expenditures can be found on the county website. They can be found under the County Budget tab and are listed as “Monthly Accounts Payable/Payroll Payments”. Present were Joe Baron and Mary Kuhl.

The following monthly collections were collected:

County Clerk	\$14,854.75
County Sheriff	\$8,892.50
Clerk of District Court	\$1,687.04
Circuit Court	\$15,992.95
Public Health	\$3,438.53

Mary Kuhl, County Treasurer submitted the following monthly report of receipts and disbursements for month end May 2016:

Total Receipts	\$4,560,403.80
Disbursements:	
Towns	\$74,982.37
County Boards	\$125,066.45
State & Local School	\$555,002.86
DOT/DOR/Rebate	\$119,769.03
Redemption/S. Park	\$1,922.95
Total	\$876,743.66

No applications were received for the Crook County Commissioners Renewal Scholarship.

Morgan Ellsbury, Road and Bridge Superintendent and Randy Gill, Facilities Maintenance Supervisor gave monthly reports. Also present was Joe Baron.

Present to discuss jurisdiction on Government Valley Road No. 249 were Janet Lake, Kelly Lang and Larry Cole.

Adjourned for lunch at 12:03 o’clock p.m.

1:00 o’clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Jill Mackey, Library Board Director, gave a monthly report.

Jeanne moved to make the following board appointment:
Elizabeth Kreuter-Crook County Library Board – Three Year Term-commencing 7-1-2016
Steve seconded, all ayes, motion carried. Also present were Tami Baron, Joe Baron and Elizabeth Kreuter.

Sara Fleenor, UW 4-H Educator gave a monthly report. Steve moved to sign a 2016 Salary Contribution Agreement with the University of Wyoming for half of the wages of the 4-H Extension Educator. Jeanne seconded, all ayes, motion carried.

Becky Tinsley, Public Health Nurse Manager, gave a monthly report. Carolyn Fowler, Secretary, Fair Board, gave a monthly report.

Steve moved to make the following board appointment:

Trudy Materi- Sixth Judicial District Child Support Authority Board – Three Year Term-commencing 7-1-2016.

Jeanne seconded, all ayes, motion carried.

Ogden Driskill discussed wanting to have fireworks on July 4th. Joe Baron gave him a copy of Resolution 2016-11 Open Burning Restriction and Ban on the Use of Fireworks and an Application for a Burn Ban Permit.

Jeff Hodge, County Sheriff, discussed the Wyolink Radio Consoles. Also present was Joe Baron. Jeanne moved to approve the following resolution:

RESOLUTION NO. 2016-17

**AUTHORIZING REPLACEMENT OF DISPATCH CENTER CONSOLE
AND ACCEPTANCE OF THE 2016 DISPATCH CENTER CONSOLE GRANT**

WHEREAS, the Board of County Commissioners in and for Crook County, Wyoming desires to take advantage of the 2016 legislative appropriation from a part of the Wyoming Department of Transportation Budget, Chapter 31 Section 045 for Crook County to purchase and replace the existing Gold Elite console;

WHEREAS, the Wyoming Legislature requires that the funds can only be expended for the purpose of acquiring a dispatch center console and only when an equal amount of cash match has been provided by the city, town, county or joint powers board for which the console is purchased;

WHEREAS, the Crook County Sheriff's Office provides dispatching services for the county, all municipalities and emergency services in Crook County and is in need of this new equipment;

WHEREAS, the MCC7500 Console with hardware and services costs \$327,844 and can now be purchased at the state bid pricing with an additional discount of \$81,389 for \$246,495; and

WHEREAS, the County will be required provide a cash match of \$123,248 or only 38% of the replacement cost it is in the best interest of the people of Crook County to take advantage of this one time offer.

THEREFORE, BE IT RESOLVED by the Board of County Commissioners in and for the County of Crook, State of Wyoming:

1. To appropriate the cash match of \$123,248 to purchase and install the MCC7500 Console from Motorola Solutions;
2. To enter any and all necessary contracts to purchase and install the MCC7500 Console; and
3. To designate the Crook County Sheriff, Jeff Hodge, as the authorized representative of Crook County to act on and behalf of the Board on all matters relating to this grant application and contracts to purchase and install the MCC7500 Console.

Motion made, seconded and carried in an open meeting on June 7, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }

County of Crook }

Signed or attested before me on June 7, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Joe Baron, County Attorney, discussed liquor licenses and the question he was asked regarding delivery of alcohol. He will be sending out a letter to the chiefs and the sheriff giving them his legal opinion that it is a violation of law. Also present were Margaret Lynch and Sarah Pridgeon.

Steve moved to appoint Kelly Dennis as the board member to the Solid Waste Joint Powers Board. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron, Margaret Lynch and Sarah Pridgeon.

Steve moved to approve a Contract Between Wyoming Department of Health, Public Health Division and Crook County, a Memorandum of Understanding Between Wyoming Department of Health, Public Health Division and Crook County and a Contract Between Wyoming Department of Health, Public Health Division, Crook County Health Officer and Crook County. Jeanne seconded, all ayes, motion carried.

Jeanne moved to approve the tax assessment request from the Crook County Irrigation District. Steve seconded, all ayes, motion carried.

Linda Fritz, County Clerk updated the Board on the FY16-17 budget. Also present were Joe Baron and Mary Kuhl.

Melanie Wilmer, Homeland Security County Coordinator, gave a monthly report. Melanie also updated the Board as to where the SLIB grants are in the funding process. Also present was Joe Baron.

Tim Lyons, Growth and Development Administrator, discussed the Bear Den Subdivision. The Board will send a letter to Jeff Geiler about compliance on the subdivision. Also present was Joe Baron.

The meeting adjourned at 4:20 o'clock p.m. to go tour the fairgrounds and new elementary school area.

Wednesday, June 8, 2016

8:00 o'clock a.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer and Scott Taylor, District Construction Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects and discussed the speed zones. Jeanne moved to sign a letter to WYDOT addressing their concerns about the upcoming speed limit change on portions of State Highway 14 and State Highway 24. Steve seconded, all ayes, motion carried. Also present were Morgan Ellsbury and Mary Kuhl.

Theresa Curren, County Assessor, presented an Amended 2016 Estimated Assessed Valuation. Also present were Mary Kuhl and Sarah Pridgeon, The Sundance Times.

Steve moved to approve and for the Chairman to sign an Order Upon Request For Refund of Interest Paid for Western Operating Company. Jeanne seconded, all ayes, motion carried.

Jeff Garman, Interim County Fire Warden gave a monthly report. Discussion was held on the concerns about the dryness in the county. Steve moved to prohibit all open fires. Discussion was held. Joe Baron is preparing a document for the Board to sign. The motion failed due to a lack of a second. Also present was Joe Baron.

At 9:43 o'clock a.m. Jeanne moved to go into executive session. Steve seconded, all ayes, motion carried.

Back into regular session at 10:07 o'clock a.m.

Present for the presentation of the Viewer's Report for Sebok County Road No. 91 given by viewer, Stephen Sisk, were Morgan Ellsbury, Joe Baron, Randy Gill, Jim Statham, Lisa Bloomquist, Dave and Linda Schelldorf and Dallas Rolf.

Jeanne moved to approve the following resolution:

RESOLUTION NO. 2016-18
TO COMMENCE PROCEEDINGS TO VACATE COUNTY ROAD NO. 91,
known as the Sebok County Road

WHEREAS a Petition was filed by David Schelldorf and others with the Board of County Commissioners to vacate the Sebok County Road No. 91 located across the following described property

Township 50 North, Range 63 West, 6th P.M. Crook County, Wyoming

Section 20: S1/2N1/2; N1/2S1/2

Section 21: SW1/4; SW1/4NW1/4

WHEREAS the Sebok County Road was petitioned for, surveyed, advertised and no claims for damages were filed so the road was declared a public highway on December 28, 1906 at Commissioners Proceedings Book 2 Page 394; and

WHEREAS an agreement was entered into with David Schelldorf, Dallas Rolf and Jim Statham to pay for the costs to commence proceedings to determine whether or not to vacate the Sebok County Road; and

WHEREAS W.S. 24-3-101, et seq., allows for the establishment, alteration, and/or vacation of County roads; and

WHEREAS a viewer was appointed pursuant to Wyoming Statute 24-3-105 and 106 who filed a written report with the County Clerk on May 23, 2016 recommending the proposed route to be vacated;

WHEREAS the County Clerk mailed by first class mail to all of the petitioners, persons requesting notice and the viewer a copy of the Viewers Report and written notice of a hearing to consider the report before the Board of County Commissioners on June 8, 2016 at 10:00 A.M.;

WHEREAS the Board of County Commissioners considered the recommendation by the Viewer that the road be vacated in its entirety, that "no access to any public land would be lost," "it was difficult to find any trace of Sebok County Road No.91;" and all of the parties to the petition in attendance were in agreement that the road should be vacated.

THEREFORE BE IT RESOLVED that proceedings be commenced to determine whether or not to vacate Sebok County Road No. 91 pursuant to Wyoming Statute 24-3-101, et seq.

Motion made, seconded and carried in an open meeting on June 8, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }

County of Crook }

Signed or attested before me on June 8, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Superintendent and Randy Gill, Facilities Maintenance Supervisor continued their monthly reports. The Board reviewed the cattle guard policy. Jeanne moved to approve a Contract With Independent Contractor for HVAC Maintenance Services with Ric Gunderman d/b/a Gundy's Repair. Steve seconded, all ayes, motion carried. Also present was Joe Baron.

Adjourned for lunch at 11:58 o'clock a.m.

1:00 o'clock p.m. Present were Chairman Kelly B. Dennis, Vice-Chairwoman Jeanne A. Whalen, Member Steve J. Stahla and County Clerk Linda Fritz.

Present were Roger Connett, Member, CCLUP&ZC, Joe Roth, Manager of Transmission and Substation Engineer, PRECorp, Raesha Sell, Office Manager, CCRND, Steve Kozel, District Ranger, U.S. Forest Service, Jeff Garman, Sarah Pridgeon and Joe Baron.

The following people gave an update on items of interest within their departments: Roger Connett and Joe Roth.

Tim Lyons, Growth and Development Administrator, gave a monthly report.

Jeanne moved to make the following board appointment:

Bobbie Betts- Crook County Land Use Planning and Zoning Commission – Three Year Term-commencing 7-1-2016

Steve seconded, all ayes, motion carried.

Steve moved to make the following board appointment:

Ted Rosencranz- Crook County Land Use Planning and Zoning Commission – Three Year Term-commencing 7-1-2016

Jeanne seconded, all ayes, motion carried.

The following people gave an update on items of interest within their departments: Steve Kozel and Raesha Sell.

Jeanne moved to approve the following resolution:

RESOLUTION NO. 2016-19

**AMENDING AND FURTHER RESTRICTING RESOLUTION NO. 2016-11
OPEN BURNING RESTRICTION AND BAN ON THE USE OF FIREWORKS**

WHEREAS, the Interim County Fire Warden, Jeff Garman has recommended that **additional more restrictive** open burning restrictions be imposed throughout the county after a reasonable time for notice through June 13, 2016 in addition to those imposed in Resolution No. 2016-11; and

WHEREAS Wyoming Statutes 35-10-201 through 208 allow for the regulation of fireworks; and

WHEREAS, any violation of this resolution may be in violation of W.S. 35-9-304 punishable by up to 30 days in jail and up to a \$100.00 fine or both together with restitution for the cost of fire suppression and damages to others caused by the violation of this resolution;

WHEREAS, this open burning restriction and ban on the use of fireworks shall that began on March 11, 2016 **is further restricted as set forth below** and shall end no later than October 15, 2016 unless temporarily lifted or imposed by the County Fire Warden.

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS HEREBY RESOLVES as follows:

1. That the discharge of fireworks and all outdoor fires are prohibited except as set forth below, in the unincorporated area of Crook County, Wyoming that began on March 11, 2016 **be further restricted on Monday June 13, 2016** and ending no later than October 15, 2016 unless temporarily lifted or reimposed by the County Fire Warden during that term;
2. That the following terms shall govern outdoor fires in the unincorporated areas of Crook County, Wyoming:
 - (i) **Trash or refuse fires, camp fires, and charcoal fires are prohibited;**
 - (ii) **Petroleum fueled stoves, lanterns, or heating devices are only permitted if such devices meet the fire underwriters' specifications for safety;**
 - (iii) **Smoking is prohibited except within enclosed vehicles or buildings, developed recreation sites, or while stopped in an area at least three (3) feet in diameter that is barren or cleared of all flammable materials. Cigarettes, cigars, and pipe tobacco must be extinguished and disposed of properly and are prohibited from being thrown out from vehicles;**
 - (iv) **Use of acetylene cutting torches or electric arc welders are permitted, if used in a cleared areas ten (10) feet in radius, and a shovel and a pressurized fire extinguisher are present at site;**
 - (v) **Propane or open fire branding activities are permitted, if in cleared areas ten (10) feet in radius, and a shovel and pressurized fire extinguisher are present at the site;**
 - (vi) **Internal or external combustion engines including chainsaws, ATV's and motorcycles shall have approved spark arrestors;**
 - (vii) **Use of a chainsaw is permitted, if it has a proper spark arrestor, and a shovel and pressurized fire extinguisher are present at the site; and**
 - (viii) **Discharge of fireworks are prohibited except as authorized by a permit granted by the Board of County Commissioners for public display.**
3. All other open burning or outdoor fires are prohibited except as authorized by a permit granted by the County Fire Warden. Applications for a Burn Permit are available from the County Fire Warden. If the County Fire Warden denies the Application the matter may be appealed to the Board of County Commissioners at their next regular monthly meeting by contacting the County Clerk. The County Fire Warden shall have the authority to determine the terms and conditions of the permit including requirements for proof of liability insurance.
4. The ban does not include the listed exceptions set forth in Wyoming Statute 35-10-204, the areas within the incorporated cities and towns within Crook County, or federal lands managed by the Forest Service, Devil's Tower National Monument, and BLM. These entities may impose more or less restrictive regulations.
5. The County Fire Warden shall immediately provide a copy of this Resolution to the County Sheriff, State Land Commissioners, Bureau of Land Management, National Park Service, Keyhole State Park and State Forester and other state and federal agencies.
6. The County Fire Warden shall immediately post the fire ban signs throughout the county and notify the public through advertisement in each newspaper published in the County, by press release to the Radio and TV stations broadcasting within Crook County, by the Public Alert system, the WYDOT 511 system, County Web Site www.crookcounty.wy.gov and any other method that would economically notify the public.
7. **The County Fire Warden has the authority to temporarily lift and or reimpose this Burn Restriction and shall provide notice as set forth in paragraph 6 above.**

Motion made, seconded and carried in an open meeting on June 8, 2016.

Board of County Commissioners in and for Crook County, Wyoming by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member.

State of Wyoming }
County of Crook }

Signed or attested before me on June 8, 2016 by Kelly B. Dennis, Chairman, Jeanne A. Whalen, Vice-Chairwoman and Steve J. Stahla, Member, Board of Crook County Commissioners in and for Crook County, Wyoming.

Linda Fritz, Crook County Clerk

Steve seconded, all ayes, motion carried.

Steve moved to sign a letter to Jeff Geiler regarding the Bear Den Subdivision. Jeanne seconded, all ayes, motion carried.

Steve moved to make the following board appointment:

Rebecca Tinsley-Sixth Judicial District Child Support Board-Unexpired Three Year Term-expiring 6-30-2018

Jeanne seconded, all ayes, motion carried.

Jeanne moved to make the following board appointment:

Andrea Driskill Wood-Crook County Promotion Board -Three Year Term-commencing 7-1-2016

Steve seconded, all ayes, motion carried.

Steve moved to transfer funds as follows: Pursuant to Wyoming Statute 16-4-112, notice is given that a Resolution has been proposed to transfer \$2,600.64 from Unanticipated Revenues to the Federal Grant budget due to funds being received for the HHS grant. Notice is further given that a hearing of the Board of Crook County Commissioners of Crook County, Wyoming will be held on July 5, 2016 at 8:00 o'clock a.m. to consider such proposed resolution. Jeanne seconded, all ayes, motion carried.

The Board discussed the budget with Linda Fritz, County Clerk and Mary Kuhl, County Treasurer.

Jill Mackey, Director, Crook County Library, introduced one Young Author winner, Hadley Hanson and her mom, Ami Hanson and had Hadley's picture taken with the Board. Also present was Jeff Garman.

Board Openings: Northeast Wyoming Economic Development Coalition Director, representing Municipalities--Three Year Term, which expires June 30, 2018, it is open until filled and the application is available on the county website.

As required by Wyoming Statute 18-3-516 (f) information on meeting dates, meeting agendas, official minutes, annual budget and other information required by law to be published in a newspaper of general circulation can also be accessed on the Crook County website: www.crookcounty.wy.gov .

The meeting adjourned at 3:12 o'clock p.m. to meet in budget work sessions and regular session to consider any other business on June 13 and June 14, 2016 at 9:00 o'clock a.m. and to meet in regular session on July 5 and 6, 2016 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

Kelly B. Dennis, Chairman

Steve J. Stahla, Member

Jeanne A. Whalen, Vice-Chairwoman

Attested:

Linda Fritz, County Clerk